

EQUALITY IMPACT ASSESSMENT SCREENING

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| Title | Implementation of Civil Penalties under the Housing and Planning Act |
| Lead Officer | Andy luck |
| Service | Housing and Community |
| Date Created | 30 th August 2016 |
| Review Date | 30 th August 2019 |

1. What is the title of policy, strategy, function, procedure or project?

Implementation of Civil Penalties under the Housing and Planning Act

2. Is this a new or existing process?

New

3. What is the aim and key objectives of this process?

To provide a clear and robust mechanism to identify when the issuing of a Civil penalty is appropriate and to calculate the appropriate tariff.

4. What are the main activities of this process?

The determination of and service of Civil Penalty Notice
 Ensure compliance with the Regulator's Code and Government Guidance

5. Who are the main stakeholders of this process (e.g. councillors, employees, residents, Housing Trust / other housing providers, police, health, etc.)?

Private sector Housing Team , Local Private Sector Landlords and Property Managing agents, Private Sector Housing tenants.

6. What outcomes are wanted from the process?

To ensure adherence to the statutory principles of good regulation (i.e. proportionality, accountability, consistency, transparency and targeted)
To provide outcomes which are defensible upon appeal.

7. Are there any factors that might prevent the outcomes being achieved (e.g. funding, staffing, political, economic change)?

There may be issues with resources , both financial and the appropriate skill level of relevant staff.

The Notices can be appealed and if deficient quashed or withdrawn

8. Describe what consultation has been undertaken on this process, who was involved and the main outcomes.

Consultation will take place

9. Has any other data been used to help with the process development or review?
Please outline what and how.

Regard has been made to published Government guidance, the regulator's code and the corporate enforcement policy.

The policy will provide clear information to staff members and the public and is intended to ensure that the Council's approach is consistent, transparent and a pragmatic aid to the decision making process.

10. Do you consider the process could have a negative, positive or neutral / no impact on age? Why is this?

Neutral – central to this policy is the principles enshrined in the Regulator’s code, the code for crown prosecutors , and DCLG guidance.

The policy will provide clear information to staff members and the public and is intended to ensure that the Council’s approach is consistent, transparent and a pragmatic aid to the decision making process.

11. Do you consider the process could have a negative, positive or neutral / no impact on gender? Why is this?

Neutral– central to this policy is the principles enshrined in the Regulator’s code, the code for crown prosecutors , and DCLG guidance.

The policy will provide clear information to staff members and the public and is intended to ensure that the Council’s approach is consistent, transparent and a pragmatic aid to the decision making process.

12. Do you consider the process could have a negative, positive or neutral / no impact on sexual orientation? Why is this?

Neutral– central to this policy is the principles enshrined in the Regulator’s code, the code for crown prosecutors , and DCLG guidance.

The policy will provide clear information to staff members and the public and is intended to ensure that the Council’s approach is consistent, transparent and a pragmatic aid to the decision making process.

13. Do you consider the process could have a negative, positive or neutral / no impact on race? Why is this?

Neutral - – central to this policy is the principles enshrined in the Regulator’s code, the code for crown prosecutors , and DCLG guidance.

The policy will provide clear information to staff members and the public and is intended to ensure that the Council’s approach is consistent, transparent and a pragmatic aid to the decision making process.

Enforcement can be complex and it is important that the communication with potential offenders is understood by them. As part of the council’s Accessible Communication Policy it is recognised that communications in different formats may be appropriate depending on the circumstances of the recipient. This would include translation and use of interpreters where appropriate.

14. Do you consider the process could have a negative, positive or neutral / no impact on religion / belief? Why is this?

Neutral– central to this policy is the principles enshrined in the Regulator’s code, the code for crown prosecutors , and DCLG guidance.

The policy will provide clear information to staff members and the public and is intended to ensure that the Council’s approach is consistent, transparent and a pragmatic aid to the decision making process.

15. Do you consider the process could have a negative, positive or neutral / no impact on disability? Why is this?

Neutral – central to this policy is the principles enshrined in the Regulator’s code, the code for crown prosecutors , and DCLG guidance.

The policy will provide clear information to staff members and the public and is intended to ensure that the Council’s approach is consistent, transparent and a pragmatic aid to the decision making process.

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be appropriate depending on the circumstances of the recipient. This would include translation and use of interpreters where appropriate.

16. Do you consider the process could have a negative, positive or neutral / no impact on gender reassignment? Why is this?

Neutral – central to this policy is the principles enshrined in the Regulator’s code, the code for crown prosecutors , and DCLG guidance.

The policy will provide clear information to staff members and the public and is intended to ensure that the Council’s approach is consistent, transparent and a pragmatic aid to the decision making process.

17. Do you consider the process could have a negative, positive or neutral / no impact on marriage / civil partnership? Why is this?

Neutral – central to this policy is the principles enshrined in the Regulator’s code, the code for crown prosecutors , and DCLG guidance.

The policy will provide clear information to staff members and the public and is intended to ensure that the Council’s approach is consistent, transparent and a pragmatic aid to the decision making process.

18. Do you consider the process could have a negative, positive or neutral / no impact on pregnancy and maternity? Why is this?

Neutral – central to this policy is the principles enshrined in the Regulator’s code, the code for crown prosecutors , and DCLG guidance.

The policy will provide clear information to staff members and the public and is intended to ensure that the Council’s approach is consistent, transparent and a pragmatic aid to the decision making process.

19. Please outline from the questions 10 -18 whether the proposed process either disadvantages or puts any group(s) at risk.

None of the identified groups will be disadvantaged or put at risk as a result of the implementation of this process.

20. If, in your judgment, the proposed process has a negative impact, can this impact be justified?

N/A

21. If the impact cannot be justified, what can be done to improve access / take up of the process or remove the risk?

N/A

22. If there is no evidence to show the process promotes equality, equal opportunity or improved relations, can it be adapted so it does?

N/A

23. Does this process need to go on to a full assessment?

NO